

## Eligible Program Activities and Expenses for Project Towards No Drug Abuse (Project TND)

-All program costs will need to be justified by the implementation plan and the numbers served.

Curriculum as required by the developer for implementation:

Materials & Equipment	Cost per Classroom (30 Students)	Cost per Student
Student Workbook	\$360	\$60/set of 5
TND Game Board	\$15	
Student Pre/Post Test (should be downloaded from EPIS website and duplicated)	No Cost	No Cost
<b>Initial Cost for a Classroom of 30 Students</b>	<b>\$375</b> (not including Teacher's Manual purchased during training, and not including purchase of pre/post measures from developer)	

Additional materials information:

- Workbooks may be used as a “classroom set”—i.e., students would not write in them. This would significantly reduce ongoing costs.
  - Free supplemental materials may be downloaded from the developer’s website to support certain lessons.
  - Each classroom will need a chalkboard and/or Power Point or overhead capacity.
  - Duplicating costs for pre/post measures and miscellaneous materials should be included and will vary by site.
  - The ideal Project TND budget will address costs related to administration of pre/post measures and data entry.
  - The video for Session 12, “Drugs and Life’s Dreams” (\$25.00) is optional and is not recommended.
- Training Consultants to conduct a two (2) day, on-site training prior to implementation, including travel costs.
    - Keep in mind that costs for training travel could include airfare, airport parking, rental car, and per diem (hotel, meals). This total may vary, depending on where the trainer and training site is located.
    - Due to attrition of teachers, you may need to budget for a Year 2 on-site training for new staff implementing the program.
    - Examples of Option A and Option B
      - Option A: Training for up to 30 instructors (minimum of 5) is offered at your location.

	2-Day Training
Trainer/Consultant (Weekdays)	\$2,100
Airfare	\$1,000
Airport Parking	\$90 (\$30/day x 3)

Ground Transport	\$240 (\$80/day x 3)
Mileage	.55/mile (typically not applicable as)
Per Diem (hotel and food)	\$600 (\$200/day x 3)
Teacher's Manual, 3 <sup>rd</sup> Ed.	\$90/participant x 30 participants max.)
Additional Costs: shipping of curriculum, substitute teachers, training space	Varies by site
<b>Total</b>	<b>\$6,730</b>

- Option B: Training for fewer than 5 is available and will require travel to the Institute for Health Promotion and Disease Prevention at the University of Southern California in Los Angeles, CA.

	<b>2-Day Training</b>
Training	\$1,900
Travel	Varies
Food & Lodging	Varies

- Project administration/teacher pay (after hours, if applicable).
- Fidelity Verification Review – on-site visit or conference call/webinar meeting. Please contact EPIS or Project TND Program Manager Leah Meza ([leahmedi@usc.edu](mailto:leahmedi@usc.edu)) for more information.